SWIFTPASS GLOBAL

Immigration • Global Mobility • Visa Consulting

- Kenya Office: IPS Building, Kimathi Street, Nairobi
- U.S. HQ; : 131 Continental Dr, Suite 305, DE 19702, USA



Unified Visa Application Service Agreement

Date:
This legally binding Visa Application and Immigration Consultancy Agreement ("Agreement") is

SwiftPass Global

IPS Building, 7th Floor, Unit 11, Kimathi Street, Nairobi, Kenya ("SwiftPass Global" or "Service Provider") and the undersigned applicant ("Client"), for the provision of specialized, high-integrity, professional visa advisory and support services.

CLIENT INFORMATION

made and entered into by and between:

Field	Details
Full Legal Names	
ID/Passport No	
Email Address	
Phone No	
FIIOTICINO	

1 | Page

SwiftPass Global (Kenya) | SwiftPass Global LLC (USA)

Registered Entity in Kenya | Registered LLC in Delaware, USA

Kenya Office: IPS Building, Kimathi Street, Nairobi | USA Office: 131 Continental Dr, Suite 305, DE 19702, USA

SPONSOR INFORMATION (If Applicable)

Field	Detail
Sponsoring Company Name _	
Country of Sponsorship _	
Contact Person Name	
Contact Person Position	
– Contact Person Email	
	•••••

CONSENT & CLIENT UNDERSTANDING CHECKLIST

Please tick each box to confirm clear and full understanding:

[] I acknowledge that SwiftPass Global is a private immigration consultancy, and is not affiliated
with any embassy or government authority.
[] I understand that visa outcomes are entirely decided by the embassy, and not controlled,
influenced, or guaranteed by SwiftPass Global.

[] I accept that all fees paid are final and **non-refundable**, even in the case of embassy delays, refusal, or Client withdrawal.

[] I understand that reapplications are treated as new cases, with associated new costs and updated document expectations.

[] I commit to maintaining professional boundaries and respectful communication with all staff and representatives of **SwiftPass Global**.

[] I understand that any slander, emotional blackmail, or threats will lead to legal action and termination of services.

SCOPE OF SERVICE

SwiftPass Global shall render high-standard immigration consulting services including but not limited to:

- Client pre-evaluation and documentation review
- Strategic recommendation on visa category and process
- End-to-end preparation and application oversight
- Professional document drafting, formatting, and submission support
- Interview preparation (where applicable)
- Ongoing structured communication and case updates

2 | Page

SwiftPass Global (Kenya) | SwiftPass Global LLC (USA)

Registered Entity in Kenya | Registered LLC in Delaware, USA

Kenya Office: IPS Building, Kimathi Street, Nairobi | USA Office: 131 Continental Dr, Suite 305, DE 19702, USA

We assist. Embassies approve. Our role is to maximize your chances through documentation and preparation — not to deliver guaranteed approvals.

PACKAGE SELECTION & FEE STRUCTURE

Please select your package by ticking one box below:

[] KES 25,000 - Application-Only Package

Ideal for: Applicants who have complete documents and only need technical form and submission support.

Includes:

- DS-160, Canada, Australia, New Zealand, Schengen, or UK form filling & submission
- Appointment booking
- Document arrangement guidance
 Excludes: Letters, itinerary, interview prep, editing

[] KES 50,000 - Global Visa Support (Excl. USA)

Ideal for: Students, tourists, workers, or professionals applying to: UK | Canada | Europe | Mexico | Asia | Africa

Includes:

- Full application structuring and submission
- Cover letter drafting
- Strategic case review
- Embassy-ready itinerary + flight reservation
- Hotel booking assistance (KES 2,500 service fee only)

[] KES 70,000 - U.S. Visa + Interview Coaching

Ideal for: F-1, B1/B2, J-1, Artists, Business, Athletes, Delegates Etc Includes:

- DS-160 application & submission
- Interview coaching (35 mins)
- Sponsor document structuring
- Risk factor analysis & advisory

All packages exclude embassy fees, medical exams, VFS/TLS charges, or third-party services.

○ All payments are made upfront. No refunds under any circumstances once service begins.

3 | Page

SwiftPass Global (Kenya) | SwiftPass Global LLC (USA)

Registered Entity in Kenya | Registered LLC in Delaware, USA

Kenya Office: IPS Building, Kimathi Street, Nairobi | USA Office: 131 Continental Dr, Suite 305, DE 19702, USA

INTERPOLICATION POLICY

Eligibility: Only clients who previously applied through SwiftPass (25K/50K/70K tiers) qualify. Others must first purchase a fresh package.

Previous Package Reapplication Fee Inclusions

25K Package	KES 10,000	Resubmission + minor case updates
50K Package	KES 10,000	Revised documents + resubmission
70K U.S. Package	KES 15,000	New DS-160 + updated strategy

[] I agree to the reapplication policy and understand new payment is required for each reapplication.

[] I understand that reapplication support does not alter previous decisions or guarantee approval.

CLIENT OBLIGATIONS

The Client commits to:

- Submit honest, accurate, and verifiable documents.
- Fully disclose any prior visa denials, criminal records, or immigration violations.
- Follow all instructions, timelines, and procedures communicated.
- Assume full responsibility for embassy interactions, appointments, and conduct.

Failure to comply will result in forfeiture of service and fees.

SECONDUCT & PROFESSIONAL BOUNDARIES

The Consultant maintains a zero-tolerance policy for abuse, coercion, or boundary crossing. The Client agrees to:

- Maintain formal, respectful communication at all times
- Refrain from any defamatory remarks online or offline
- Avoid any entitlement, emotional manipulation, or threats
- Accept that Consultants are not friends, but contracted professionals

Violations will result in immediate legal escalation.

4 | Page

SwiftPass Global (Kenya) | SwiftPass Global LLC (USA)

Registered Entity in Kenya | Registered LLC in Delaware, USA

Kenya Office: IPS Building, Kimathi Street, Nairobi | USA Office: 131 Continental Dr, Suite 305, DE 19702, USA

I NO GUARANTEE CLAUSE

[] I understand that SwiftPass Global **DOES NOT GUARANTEE** Visa Approvals Or Embassy outcomes.

[] I confirm SwiftPass Global has clearly stated its role as a support entity — not a decision-making authority.

TERMINATION OF SERVICE

The Consultant reserves the right to terminate all services without refund under any of the following:

- Client fraud or dishonesty
- Abusive, threatening, or unprofessional behavior
- Refusal to follow advice or required documentation timelines

All work will cease immediately and relevant authorities will be notified if laws are violated.

B GOVERNING LAW & JURISDICTION

This Agreement shall be governed under the laws of the Republic of Kenya. Legal disputes shall be handled in the courts of Nairobi, Kenya, and the parties waive all objections to such jurisdiction.

= PAYMENT INSTRUCTIONS

M-PESA Paybill (Kenya):

PayBill: 400200

Account Number: 44821

Account Name: SwiftPass Global

Local Bank Transfer (Kenya):

Bank: Co-Operative Bank (Kenya) Account No: 01100423832001 Account Name: SwiftPass Global

International Transfers (USD):

Bank: Co-Operative Bank (Kenya) Account No: 01100423832001 Swift Code: KCOOKENA

SWIIT COUE. NOOOKEINA

Account Name: SwiftPass Global

5 | Page

SwiftPass Global (Kenya) | SwiftPass Global LLC (USA)

Registered Entity in Kenya | Registered LLC in Delaware, USA

Kenya Office: IPS Building, Kimathi Street, Nairobi | USA Office: 131 Continental Dr, Suite 305, DE 19702, USA

 $\underline{www.swiftpassimmigration.com} \mid \underline{info@swiftpassimmigration.com} \mid +254\,712\,553768 \mid +1\,(302)-208-7494$ This document is confidential and legally enforceable under the laws of the Republic of Kenya and

applicable international agreements.

USD Transfers via Wise:

Account Name: SwiftPass Global, LLC Account Number: 219891953399

Type: Checking

Routing Number (Wire/ACH): 101019628

SWIFT/BIC: TRWIUS35XXX

Bank: Wise US Inc

Address: 30 W. 26th St, 6th Floor, New York, NY 10010, USA

/ FINAL DECLARATION & SIGNATURES

By signing below, I confirm :	
legal capacity, holder of Pass have read, understood, and vo I further acknowledge that this	port/ID No, of sound mind and port/ID No, hereby confirm that I bluntarily accepted the full terms of this Agreement. S Agreement is legally binding, enforceable under the laws of the waive all rights to dispute the terms once signed and services
[] I accept all terms of service	tood this Agreement and pricing model. , payment, reapplication, conduct, and legal jurisdiction. is legally binding and enforceable.
Signature:	
Authorized SwiftPass Rep:	JD Hawthon
Position: Signature:	Director Of Immigration Services

By signing, the Applicant acknowledges full understanding, consent, and acceptance of all terms herein. This Agreement is legally binding and enforceable in the Republic of Kenya.

6 | Page

SwiftPass Global (Kenya) | SwiftPass Global LLC (USA)

Registered Entity in Kenya | Registered LLC in Delaware, USA

Kenya Office: IPS Building, Kimathi Street, Nairobi | USA Office: 131 Continental Dr, Suite 305, DE 19702, USA